

## Necessary formalities for foreign training specialists (EU and Non-EU) to apply for a training placement as “Observer” in Son Espases University Hospital

### REQUIREMENTS FROM THE DEPARTMENT OF HEALTH, SPAIN:

<https://www.msssi.gob.es/profesionales/formacion/estanciasFormativasEx/home.htm>

### INTERNAL REQUIREMENTS FOR SON ESPASES UNIVERSITY HOSPITAL:

Documentation to process in a minimum of 5 months in advance.

1. Scanned application from the Training Commission of your hospital to the Education Commission for Son Espases Hospital where the following should be shown:
  - Name and surname of resident
  - Year of residence
  - Specialty that you are taking
  - Department/Unit applied for
  - Dates requested
  - Report from the person responsible of the Centre where the interested person is studying, with the specific objectives
  - Photocopy of passport

2. Please **send by email to [hse.formaciomir@ssib.es](mailto:hse.formaciomir@ssib.es) before incorporation: copy of passport, mobile number and e-mail.**

Please inform the person concerned that on arrival at our center, he/she should contact the Secretary of Specialized Teaching to complete the necessary steps. (Carmen Ramis. Plta 2nd L Location Module. 871-205008 Ext. 75008)

3. Documentation to hand in on arrival to the secretary of Docencia Médica (MedicalTraining department) in HUSE:

Civil responsibility insurance policy (**essential requirement to hand in before carrying out the training period**).

4. The address to send the documentation to the Teaching Commission, scanned or in PDF file is:

- **By e-mail:** [hse.formaciomir@ssib.es](mailto:hse.formaciomir@ssib.es)
- **By post or courier company:**  
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